



फा.सं.3- 33(i)/2024-25/के.आ.अ.सं./मुंबई/Store/298

दिनांक: 14.05.2024

सेवा में

विषय : संस्थान के existing Printer, Xerox Jumbo machine, Biometric Machine, Barcode scanner and Barcode printer, Aqua guard and water coolers and UPS के Annual Maintenance Contract (AMC) करवाने के लिए वित्तीय वर्ष 2024-2025 हेतु निर्धारित दर आमंत्रित करने के संदर्भ में।

महोदय ,

उपरोक्त विषय के संदर्भ में सूचित किया जाता है संस्थान के existing Printer, Xerox Jumbo machine Biometric machine, Barcode scanner and Barcode printer, Aqua guard and water coolers and UPS के Annual Maintenance Contract (AMC) करवाने के लिए वित्तीय वर्ष 2024-2025 हेतु निर्धारित दर आमंत्रित करने का प्रस्ताव/आदेश संस्थान प्रभारी से प्राप्त हुआ है। अनुरोध है कि जल्द से जल्द उपरोक्त कार्य हेतु निर्धारित समय में संलग्न विवरण के अनुसार उक्त कार्य की निम्नतम दर सूची की मुहरबंद कोटेशॉन भेजने की कृपा करे।

कोटेशॉन देय दिनांक - 04.06.2024 तक या उससे पहले अधोहस्ताक्षरकर्ता को भेजे।

नियम और शर्त

कोटेशन दर अग्रोषित करते समय संलग्न नियम और शर्त का पालन करना अनिवार्य है।

1. मुहरबंद कोटेशन देय तिथि तक या उससे पहले अधोहस्ताक्षरकर्ता को भेजे। किसी भी परिस्थिति में देय दिनांक के बाद प्राप्त निविदा को स्वीकार नहीं किया जायेगा।
2. जीएसटी/ UDYAM रजिस्ट्रेशन पंजीकरण की अनुमानित प्रति संलग्न करें।
3. निविदाकर्ता निविदा खोलने की तिथि से उद्धत किये दरों को एक वर्ष के लिए वैध होना चाहिए और इस शर्त को निविदा में उद्धत नहीं करता हो इस शर्त के साथ सहमति मानी जाएगी।
4. अग्रिम भुगतान का प्रावधान नहीं होगा।
5. क्रय समिति कम दर वाला कोटेशन स्वीकृत करने के लिए वाध्य नहीं है एवं प्राप्त सभी कोटेशॉन अस्वीकृत करने का अपना अधिकार आरक्षित रखती है।
6. सामग्री का स्टैंडर्ड क्वालिटी का होना और कीमत एम आर पी से ज्यादा नहीं होना अनिवार्य है।
7. लिफाफे पर किस सामग्री हेतु कोटेशन है वह नमूद करना अनिवार्य है।
8. विधिवत रूप से सील किये हुये कोटेशन अधोहस्ताक्षरकर्ता को भेजे।
9. कॉपी ऑफ PAN/TAN/GST/GEM/UDYAM रजिस्ट्रेशन etc.

भवदीय,

डॉ. आर. गोविंद. रंठी

संलग्न: यथोपरी

प्रभारी सहायक निदेशक (आयु)

List of UPS: AMC FOR 2024-25

| Sr No | ITEMS | Quantity | Date of purchase | warranty | Section | Status | Rate |
|-------|-------------------------|----------|------------------|-----------------|---------|---------|------|
| 1 | Legend UPS | 01 | 09/03/2023 | Out of warranty | Lab | Working | |
| 2 | UPS MICROTEK 10KV MAXX+ | 01 | 13/10/2022 | Out of warranty | Lab | Working | |
| 3 | Ups IN EASY – APCSRV2KL | 01 | 25/05/2021 | Out of warranty | Lab | Working | |
| 4 | Ortis UPS | 01 | 22/6/2019 | Out of warranty | Lab | Working | |
| 5 | Zebronics UPS | 01 | 4/03/2022 | Out of warranty | Lab | Working | |

- No of batteries – 22 batteries with capacity -12V
16 batteries under warranty till 13/10/2024 with Microtek 10kv ups
6 batteries out of warranty

List of Biometric: AMC FOR 2024-25

| Sr no. | PARTICULARS | Quantity | Warranty | Status | Rate |
|--------|--|----------|------------------|---------|------|
| 1 | Adhar Card based Biometric Attendance Device Matrix Cosec Vega Faxq S/N-100009417 | 01 | Warranty expired | Working | |


Store I/C


AD I/C

List Of Xerox / Photocopy Machine For AMC 2024-2025

| Sr No | Items | Quality | Model | Date of purchase | Warranty | Status | Rate |
|-------|---------------------|---------|-------------|------------------|-----------------|---------|------|
| 1 | EPSON MONO PRINTER | 01 | WF – M21000 | 31/10/2022 | Out of warranty | Working | |
| 2 | Canon Xerox machine | 01 | IR 2525 | 30/03 /2019 | Out of warranty | Working | |

AMC OF PRINTER FOR THE YEAR 2024-2025

| Sn. No | computer / PC | Section | Qty | Warranty Expired /out of warranty | Status | Rate |
|--------|-------------------------|-----------------|-----|-----------------------------------|---------|------|
| 1. | HP1020 LaserJet Printer | Account | 1 | Out of warranty | Working | |
| 2. | Canon 241D Printer | Store | 1 | Out of warranty | Working | |
| 3. | HP 1020 Printer | Estd-M/S-Sunita | 1 | Out of warranty | Working | |
| 4. | Canon Mf 244 DW | Account | 1 | Out of warranty | Working | |
| 5. | Canon MF 241D | Lab | 1 | Out of warranty | Working | |
| 6. | HP -M1005 | Medicine store | 1 | Out of warranty | Working | |
| 7. | HP P1005 | Admin | 1 | Out of warranty | Working | |
| 8 | HP 1020 | Lab | 1 | Out of warranty | Working | |
| 9 | HP 1020 | Lab | 1 | Out of warranty | Working | |
| 10 | Canon 244DW | Dispatch | 1 | Out of warranty | Working | |
| 11 | Canon MF 241D | I/C cabin | 1 | Out of warranty | Working | |
| 12 | HP 1020 | P.T Section | 1 | Out of warranty | Working | |
| 13 | Canon MF 241D | Dr .Manohar | 1 | Out of warranty | Working | |
| 14 | Canon MF241D | SCSP | 1 | Out of warranty | Working | |
| 15 | Epson scanner | Library | 1 | Out of warranty | Working | |

Total printers no -15

Store I/C
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AD I/C

12.Barcode scanner and barcode printer

| Sr.no | Items | Section | DOP | Price | status | Warranty | Rate |
|-----------|---------------------------|--------------|------------|-------|---------|-----------------|------|
| 1 | Zebra Barcode GT 800 | Library | 29.03.2019 | 11440 | Working | Out of warranty | |
| 2 | TVS barcode printer label | Registration | 20.12.2022 | 15169 | Working | Out of warranty | |
| 3 | TVS 2D barcode scanner | Registration | 20.12.2022 | 8813 | Working | Out of warranty | |
| 4 | TVS receipt Printer | Registration | 20.12.2022 | 10762 | Working | Out of warranty | |
| Total -04 | | | | | | | |

AMC OF Aquagurad and water cooler &FOR THE YEAR 2024-2025

| Sr no. | PARTICULARS | Quantity | Warranty | Status | Rate |
|--------|------------------------------------|----------|-----------------|---------|------|
| 1 | AQUAGURAD (HI FLOW) | 04 | Out of warranty | Working | |
| 2 | Distile water purifier – Aqua chem | 01 | Out of warranty | Working | |
| 3 | Commercial water cooler | 03 | Out of warranty | Working | |

Store I/C
14.5.24

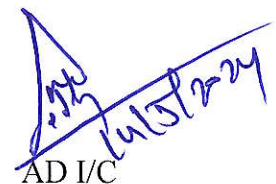
Store I/C

AD I/C
14/5/24

AD I/C

TERMS AND CONDITIONS OF ANNUAL MAINTENANCE CONTRACT:-

- (i) The contractor will depute qualified and experienced service engineer (s) for the upkeep and maintenance of the quoted machines. Call should be attended promptly and within a reasonable time on all days, including Sundays and holidays. In case of system dead complaints, calls shall be attended after office hours also.
- (ii) During the contract period the contractor will make periodic preventive checks of the machines to minimize the breakdown.
- (iii) All the repair works will be carried out within the premises of **R.R.A Podar Central Ayurveda Research Institute, Podar Medical College Campus, Dr. Anni Besant Road, Worli, Mumbai, 400018**. However, the works that cannot be carried out within the premises can be allowed to be done outside but no extra payment will be made for that.
- (iv) The payment of AMC charges will be made on quarterly basis after completion of three months, subject to rendering of satisfactory service. No advance payment will be made in any case.
- (v) The rates quoted shall remain valid for the contract period. In case of satisfactory service, the contract may be extended for further periods as deemed fit as per the requirement.
- (vi) If the machine/system is not repaired within two days, the contractor will provide standby machine. Penalty @ Rs.250/- per day will be imposed on failing in repair/providing standby machine within the assured time period. Only those firms, which are in position to provide standby machine in the contingency mentioned in this clause, should submitted quotations.
- (vii) The Contract covers listed systems/machines only.
- (viii) The Contractor shall replace the components free of charge, which may be necessary during the period of contract. In cases of replacement of faulty parts, they shall be replaced only by genuine spares should be new parts. The old parts will be handed back.
- (ix) In case of intermittent failures of repetitive problems due to improper diagnosis of repair, the machines shall be treated as continuously out of order.
- (x) The period of initially contract shall be for one year from date of award of contract and to be extended upto 03 years on the same rate, terms & conditions subject to satisfactory performance of the agency/contractor.


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